

MINUTES

**Mississippi Library Association
Executive Board
Regular Meeting**

Mississippi Library Commission
Jackson, Mississippi

December 7, 2018

Call To Order:

The regular meeting of the Executive Board of the Mississippi Library Association was called to order by the President, Sarah Mangum, at 11:11 a. m. on Friday, December 7, 2018 at the Mississippi Library Commission in Jackson, Mississippi.

Roll Call/Signature List of Attending Members: Present – Sarah Mangrum, President; Sarah Crisler-Ruskey, Vice-President; Lori Barnes, Secretary; Jennifer Wann (via phone), Treasurer; Jennifer Stephenson, Ashley Dees, Joyce Shaw, and Patsy Brewer.

Others Present: Tina Harry, Jennifer Todd, Phillip Carter, Hulen Bivins, Paula Bass, Jesse Pool, Victoria Penney, Terry Lajaunie, Mary Beth Applin, and Stephen Parks.

Adoption of the Agenda:

MOTION: To adopt the agenda for the December 7, 2018, meeting of the MLA Executive Board as presented.

Made by: Joyce Shaw
Passed unanimously.

Second: Sarah Crisler-Ruskey

Approval of the Minutes:

MOTION: To approve the minutes from the October 16, 2018, MLA Executive Board meeting.

Made by: Ashley Dees
Passed unanimously.

Second: Joyce Shaw

MLA Officers and Staff Reports:

Secretary: Lori Barnes - No report.

Treasurer: Jennifer Wann presented a budget report that stated at the end of FY 2018, we are almost in the black, with income at \$68,383.09 and expenses at \$71,054.15. Jennifer provided a complete listing of income and expenditures for 2018.

President: Sarah Mangrum - No report.

SELA Councilor Ashley Dees

Announcement of Section/Roundtable/Committee Chairs - Sarah is working on finalizing information sheet with committee and section chairs. There are still a few vacant spots, and she will email to the Board when it is complete. Jesse Pool requested that perhaps a Past President or other veteran MLA member be appointed to Long-Range Planning Committee. It was also pointed out that, according to the MLA Handbook, **all** committee chairs are on the Long-Range Planning Committee. No current board members may serve as chair, as an individual can only serve one office at a time.

Board meetings dates and important dates – An information sheet was distributed and discussed. MLC Advocacy Day at the Mississippi State Capitol will be March 12, 2019.

Vice-President: Mary Beth Applin – No report

Past President: Sarah Mangrum – No report

MLA Administrator: Paula Bass – No report

ALA Councilor: Ellen Ruffin

SELA Councilor: Ashley Dees

MLC Executive Director: Hulen Bivins – No report

Section Chair Reports:

No reports

Roundtables and Committee Reports:

Legislative Committee: President Sarah Crisler-Ruskey shared an update from Legislative Committee Chair Meredith Wickham. This year, MLA and MLC will **both** have advocacy days at the State Capitol. Public Library Directors, Trustees, and Friends will be coming between the two dates, during the first eight weeks of the legislative session. Due to logistics at the Capitol, the MLA Advocacy Day has been set for January 31st. Meredith has been sending updates to Mississippi Senators and Representatives in Washington about federal funding. This information will be disseminated via the MLA listserv. Sarah Mangrum will get MLA's login information for the *Engage* advocacy software from Don Wood at ALA. She will share this with Meredith and Paula.

Old Business:

There was no old business.

New Business: Patsy Brewer made a correction to her statement made in the previous board meeting. The *Mississippi Libraries* Editor position is a 3-year appointment.

session at the annual conference. Stephen Parks, the State Librarian, spoke about the history of the state law library. There were about 20 people in attendance. Joyce stated that Sheila Cork, librarian at the New Orleans Museum of Art, will be the incoming Chair of the Special Libraries Section for 2019. Stephen Parks will serve as Vice Chair.

Trustees Section: Rickey Jones – No report.

Roundtables and Committee Reports:

Black Caucus RT: Mary Ann Peoples – No report.

Young People SRT: Ally Watkins – No report.

New Member RT: Jesse Pool presented a NMRT report. He reported that the NMRT Bingo went over well. An idea that has been mentioned for next year was a “dinner” night for new members, or possibly a “Dine-around” with older members facilitating.

Technical Services RT: Jennifer Todd reported that the new Technical Services Round Table Chair for 2019 will be Xiaojie Duan from the University of Southern Mississippi. Joy Dubose from Mississippi State University will serve as Vice-Chair. Jennifer included the minutes from the TRST meeting held at conference.

Games, Gaming, and Graphic Novel RT: Antoinette Giamalva – Reported that this RT continues to be going well.

Advocacy Committee: Jennifer Smith - No report.

Awards Committee: Erin Busbea – No report.

Election Committee: Jennifer Smith – No report.

Fiscal Management: Patsy Brewer – Patsy submitted a report that reviewed the investment accounts as follows:

IShare – Current balance - \$10,168.54

CD – Current balance - \$22,140.31

Legislative Committee: Meredith Wickham - No report.

Outreach Committee: Phillip Carter – Reported he would like to suggest that since the potential threat from LSSI seems to have lessened, that MLA might consider alternating the attendance at the Mississippi Supervisors and Municipal Conferences each year, as opposed to attending both conferences each year. He stated that it seems we make a greater impact at the Supervisor’s conference.

Phillip said that he would like to formally request that MLA continue to have tables at both the Mississippi Book Festival and Children's Book Festival each year.

MS Author Awards: Patty Furr – No report.

National Library Week: Stacy Creel - No report.

Nominating Committee: Blair Booker – No report.

Publicity Committee: Janessa Ullendorf – No report.

Scholarship Committee: Allisa Beck and Jen Culley, Co-Chairs – No report.

Web Committee: Jennifer Todd – Reported that the webpages have been updated. Jennifer stated there are 505 lapsed members to be cleared from the database. She provided a chart for a membership database comparisons, so that a decision can be made regarding Wild Apricot.

MOTION: To continue with Wild Apricot membership database for one year.

Made by: Jenniffer Stephenson Second: Joyce Shaw

Passed unanimously.

Mississippi Libraries: Tina Harry – reported that the Winter issue will be published this month.

MOTION: To continue Tina Harry's term for one year, through 2019.

Made by: Jenniffer Stephenson Second: Joyce Shaw

Passed unanimously.

Old Business:

MLA Travel Policy:

Jennifer Wann and Patsy Brewer served on a committee to address this policy. A discussion was held regarding receipts and the processes involved in implementing these procedures.

MOTION: To table the Travel Policy decision until the March 2019 meeting.

Made by: Jenniffer Stephenson Second: Joyce Shaw

Passed unanimously.

Engage Software:

Sarah Mangrum provided a handout on this software package. She stated she had looked at this software more in depth, and that it should be used by the Legislative Committee Chair. It is basically free software supplied by ALA. She determined it

could be beneficial on the state and national level. No need for any action on this item, Sarah just wanted to share information on this with the Board.

New Business:

2019 Budget:

A copy of the proposed FY2019 Budget was presented by Patsy Brewer and Sarah Mangrum. This proposed budget includes adding the promotional materials and the Wild Apricot renewal. An amount of \$4000 will be transferred from checking account to create a cushion for operating for FY2019. A discussion was then held on giving a raise to the MLA Administrator.

MOTION: To increase the MLA Administrator's salary to \$15,000 annually.
Made by: Sarah Mangrum Second: Lori Barnes
Passed unanimously.

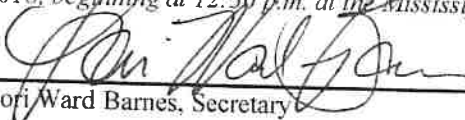
MOTION: To adopt the proposed FY 2019 Budget, including \$4000.00 transfer from checking account to our MLA Administrative Fund.
Made by: Sarah Mangrum Second: Jenniffer Stephenson
Passed unanimously.

Adjournment:

MOTION: To adjourn the meeting.
Made by: Sarah Mangrum Second: Jenniffer Stephenson
Passed unanimously.

The meeting adjourned at 12:00 p. m.

The next regular meeting of the Mississippi Library Association Executive Board is Friday, December 7, 2018, beginning at 12:30 p.m. at the Mississippi Library Commission, Jackson, Mississippi.


Lori Ward Barnes, Secretary