

MINUTES

Mississippi Library Association Executive Board Regular Meeting

Lake Terrace Convention Center
Hattiesburg, MS

October 17, 2017

Call To Order

The regular meeting of the executive board of the Mississippi Library Association was called to order by the president, Jenniffer Stephenson, at 4:10 p.m. on Tuesday, October 17, 2017 at the Lake Terrace Convention Center in Hattiesburg, MS.

Roll Call/Signature List of Attending Members: Present – Jenniffer Stephenson, President; Sarah Mangrum, Vice-President; Blair Booker, Treasurer; Jennifer Wann, Secretary; Patsy C. Brewer; Sheila Cork; Antoinette Giamalva; Molly McManus; and Ashley Dees.

Absent – Mary Beth Applin; Ellen Ruffin; Rickey Jones; and Elizabeth Simmons.

Others Present: Paula Bass, MLA Administrator; Jennifer Todd; Jesse Pool; Joyce M. Shaw; Mary Louise Breland; Michelle Anderson-Jones; Susan Cassagne; Jennifer Culley; Lori Barnes; Tina Harry; Carolyn Russell; Sarah Crisler-Ruskey; and Melissa Dennis.

Adoption of the Agenda

Motion: Adopt the agenda as presented.

Motion by: Booker; *Second:* Giamalva. Unanimously approved.

Approval of the Minutes

Motion: Approve the minutes from July 28, 2017 as corrected.

Motion by: Booker; *Second:* Mangrum. Unanimously approved.

MLA Officers and Staff Reports

Secretary – No report.

Treasurer – Payment vouchers for conference expenses are on the MLA website. Any vouchers for conference expenses received after the end of the day on 10/17 will be paid after conference.

President – President Stephenson introduced the incoming 2018 Board members present including Vice-President Elect Sarah Crisler-Ruskey and Secretary Elect Lori Barnes.

President Stephenson reminded the Board that Mississippi Library Commission Executive Director, Susan Cassagne is retiring effective October 31.

Additional Introductions – Mary Louise Breland, Director of the Laurel-Jones County Library System introduced Michelle Anderson-Jones and Carolyn Russel to the Board.

Vice-President – Vice-President Mangrum informed that the MLA banner has been printed and is in the Conference Center lobby.

Vice-President Mangrum provided an update on conference planning:

- She has had a fantastic time putting the conference together;
- Four sessions have had to be cancelled due to illnesses;
- Unofficial expenses are approximately \$38,805.00 with income of \$41,317.00, leaving a profit of about \$2,500.00 at this point in the conference process;
- Attendance at ticketed events is much lower this year than in previous years;
- The USM School of Library and Information Science has sponsored almost \$3,000.00;
- There are 27 exhibit booths;
- Sponsorships total \$5,350.00;
- Received \$600.00 in program ads;
- Friends of University Libraries gave \$2,500.00 donation.

Conference registration is up, but there are fewer attending ticketed events. As a Board we need to be cognizant of what employers are willing or able to pay for. Ten additional tickets were purchased for each event to be sold on site; most of those have already been sold.

Past-President – Molly McManus reported that the Past-President's Breakfast will be held at the Black Sheep Cafe.

MLA Administrator – Ms. Bass reported that we currently have 464 active members, an increase of 85 since the last meeting.

The MLA landline has been reconnected in the MLA office.

ALA Councilor – No report.

SELA Councilor – Ashley Dees reminded the Board that the SELA conference will be held November 8 & 9, 2017 in West Virginia.

MLC Executive Director – No report.

Section Chair Reports

ACRL Libraries – No report.

Public Libraries – Antoinette Giamalva informed the Board that the section needs a Vice-Chair. Ms. Giamalva is working to make the section a little more active.

School Libraries – No report.

Special Libraries – Sheila Cork reported that the conference program will be held on Wednesday.

Trustee Section – No report.

Roundtable and Committee Reports

Advocacy Committee – No report.

Awards Committee – No report.

Black Caucus Roundtable – No report.

Election Committee – No report.

Fiscal Management Committee – The new Regions account has earned \$490.83 in interest.

Legislative Committee – No report.

Long Range Planning Committee – Jesse Poole indicated to the Board that he has some questions about the Long Range Planning Committee and will send a survey out after the Conference.

Membership Committee – No report. Need a Committee Chair.

Mississippi Author Awards Committee – No report.

National Library Week Committee – No report.

New Member Roundtable – Jesse Poole is the new Committee Chair. The conference program will be held on Wednesday.

Nominating Committee – No report.

Outreach Committee – No report.

Publicity Committee – No report.

Scholarship Committee – There was a question about the process for accepting payment; Jennifer Todd is working on it.

Technical Services Roundtable – Jennifer Todd reported that the conference program will be held on Wednesday.

Young People's Services Roundtable – No report.

Web Services Committee – Jennifer Todd reports that the website migration to a new server is complete and there were no problems.

Mississippi Libraries

Tina Harry reported that the Fall issue is out and the winter issue will be published in December.

Old Business

Status of Changing Phone Systems for the MLA Administrator/Office – The cell phone service has been disconnected, but the phone will connect to Wi-Fi so it can be used to collect payments. The landline is reconnected in the MLA office.

Banner and Stand and/or Posters Printed for MLA – The banner has been printed; Vice-President Mangrum has the design in a high-resolution PDF for future needs.

Conference Site Selection – Patsy Brewer reported that the committee visited sites in Columbus and Meridian. The committee recommends proceeding with contract negotiations to hold the 2018 and 2020 MLA Conferences at the Riley Center in Meridian.

Motion: To accept the recommendation of the committee and proceed with contract negotiations to hold the 2018 and 2020 Annual Conferences at the Riley Center in Meridian.

Motion by: Giamalva; *Second:* Mangrum. Unanimously approved.

Dropbox Account – Has not been set up yet.

Revised MLA FY2017 Budget – President Stephenson provided the Board with copies of the current budget as amended at the last meeting.

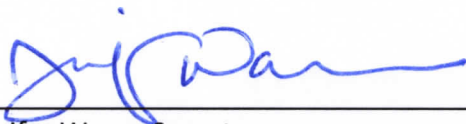
New Business

MLA Travel Policy – Tabled until next meeting.

Adjournment

Meeting adjourned at 5:05 p.m.

Next regular meeting of the Mississippi Library Association will be held in December 2017 at the Mississippi Library Commission.



Jennifer Wann, Secretary